



Appointment Type: Permanent
Working Time: Full Time
Reference Code: NB00020626*
Opening Date: 02/01/2010
Closing Date: 02/15/2010



Permit Manager/Writer- Environmental Specialist 3- Department of Ecology, Yakima

\$3293-\$4322 per month (Range 49)

Agency Information

MISSION & VISION

The Department of Ecology's mission is to protect, preserve and enhance Washington's environment, and promote the wise management of our air, land and water for current and future generations.

This means protecting both humans and the environment from pollution; restoring and preserving important ecosystems that sustain life; and finding ways to meet human needs without destroying environmental resources and functions. Fundamental to achieving these results lies in our everyday interaction with citizens, stakeholders, and the public we regulate. We treat our customers as partners and collaborators: provide respectful and prompt service; explore creative solutions for the best results; and act with integrity. Also critical is maintaining effective infrastructures and a workforce that is committed, productive and successful. We invest in our employees to create and sustain a working environment that encourages creative leadership, teamwork, professionalism and accountability.

The citizens of Washington trust that the Department of Ecology supports and assists them in promoting the sustainable environmental and economic well being of the state. That trust, coupled with our effectiveness, helps Ecology to continue to receive the support it needs to advance our environmental mission.

To learn more about our Agency, please visit our website at: www.ecy.wa.gov

POSITION INFORMATION:

There is one current vacancy with the Department of Ecology, Water Quality Program, Central Regional Office (CRO) in Yakima, Washington.

Duties

This position will be assigned several areas of responsibility -

1. Independently evaluates industrial and municipal NPDES and state waste discharge permit applications. Prepares fact sheets and drafts permits for permittee and public review. Prepares final permits for issuance, including preparation of response to comments. Operates state-of-the-art computer models in calculating effluent limits and mixing ratios to assure

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that discharges meet state water quality and human health criteria. Reviews prepared DMRs and data base entry of the permit with the database coordinator to ensure consistency with the permit.

2. Independently plans and performs inspections of all assigned facilities in accordance with agency guidance documents and work plans. Provides technical assistance to permittees or other affected entities and individuals to achieve permit compliance and water quality objectives. Makes recommendations for enforcement actions. May testify before boards, courts and at public hearings. Responds to and investigates point source water quality complaints.

3. Communicates with public and private entities and individuals to explain and implement permit program related state and federal water quality laws. Works with the enforcement specialist and facility managers, providing technical information related to permit development and requirements in the preparation of enforcement documents for permitted facilities.

Qualifications

REQUIRED

A Bachelor's degree involving major study in environmental, physical, or one of the natural sciences, environmental planning -AND- two years of professional level experience in environmental analysis or control or environmental planning.

A Master's degree in one of the above fields will substitute for one year of the required experience

OR

A Ph.D. in one of the above fields.

Special Notes

To ensure consideration for this position, you must apply electronically at www.careers.wa.gov using reference code NB00020626* and submit the following materials as attachments (ATTACHMENTS TAB) by February 15, 2010.

> A letter of interest describing how you meet the requirements for this position, using a maximum of 2000 words. Please provide clear, detailed information that addresses the duties of the position and the desirable qualifications.

> A resume

> Answers to the following questions:

1. Please describe any water quality management experience (with emphasis on municipal or industrial wastewater treatment and permitting) and/or academic training you have that would prepare you for this position. Include the number of years/months and the percentage of time devoted to this experience and/or academic training.

2. Please describe any experience in statistical analysis of data and use of mathematical models and/or academic training you have that would prepare you for this type of work. Include the number of years/months and the percentage of time devoted to this experience and/or academic training.

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3. Please describe your experience in providing direct customer service, especially in a position where you have dealt with irate, unhappy, or dissatisfied customers and/or had authority to make decisions that affected customers. Please include the number of years/months and the percentage of time devoted to this experience.

4. Technical writing is a significant part of the duties of this position. Please describe your experience and/or academic training in writing technical documents. Include an example of your writing produced in the past 5 years, if available. (5 page maximum, please.)

By submitting a completed application package to this announcement you are acknowledging that all answers, statements and any other materials you have submitted to apply for this job are true and complete to the best of your knowledge. You understand that the State may verify this information and that untruthful or misleading answers are cause for rejection of your application or dismissal if employed.

Other Information

UNION SECURITY

This position is covered by a union shop provision. Therefore, as a condition of employment, candidates who are appointed are required to become members of the Washington Federation of State Employees (WFSE) and pay dues or as a non-member pay agency shop fee, non-association fee or a representation fee. The union shop provision shall be effective no later than the 30th day following the effective date of the appointment.

For more information: <http://www.dop.wa.gov/JobSeekers/UnionInformation.htm>

The State of Washington is an equal opportunity employer. Persons with a disability who need assistance in the application or testing process, or those needing this announcement in an alternative format, may call (360) 664-1960 or toll free (877) 664-1960 or Telecommunications Device for the Deaf (360) 664-6211. For questions about this recruitment call (360) 407-6186.